

## Data Trust Committee - Quarterly report (August 2021 – October 2021)

The purpose of the quarterly report is to ensure transparency of Data Trust Committee processes and to highlight the impact that the committee's input has on PIONEER's work.

Toplines:

Number of meetings	5
Number of requests reviewed	8
Total number of requests approved	7
Total number of requests not approved	1
Number approved with conditions*	0
Number approved after amends* requested	1
Number of approved with data licence pending*	0

\* Included within the total number of requests approved.

### Projects approved (note projects are not reviewed in numerical order):

PDR041 – Witham – COPD admissions  
 PDR042 – Alderman – Lactate levels  
 PDR044 – O'Shea – COPD & TB  
 PDR039 – Thomas – Pharmacological optimisation following ACS  
 PDR038 – Hassan – Sepsis in surgery (resubmitted)  
 PDR043 – Appleton – Cancer & stroke frequency  
 PDR046 – Ekta Punj – Medicine reconciliation within AMU

For each of the approved requests, a lay summary will be available on our website. Note, requests are not necessarily reviewed by the Data Trust Committee in numerical order but based upon an evaluation of priorities.

### Other Updates:

- This quarter the Data Trust Committee has been discussing improvements that we could make to the request process. The aim is to give requestors clearer guidance around what we expect to see on a Data Request Form. They have also provided ideas for how we can support the Data Trust Committee to review the forms.

- Suggestions include asking data requestors for an ‘elevator pitch’ type summary, either written or recorded as a short video clip to introduce the importance of their project to the DTC. We are also looking into creating a checklist for Data Trust Committee members to complete when they are doing the pre-reading, helping them come to meetings better prepared to discuss each request.
- For requestors we are in the process of creating a user-friendly guide to completing the Data Request Form. This will detail what the Data Trust Committee are looking for to support their recommendations, as well as an explanation of what the technical and information governance teams will need to see in order to process the request.